

HCEF Board Meeting March Minutes

Meeting: Thursday, March 6, 2024 **SEAS SCHOOL**

Members Present: President Leon Endres, Vice President Sarah Wise-Schwieger, Nick Conzemius, Doug Laumeyer - Treasurer, Todd Spaeth, Shawndel Spader, and Kari Kasel - Secretary

Members Absent:, Tim Sullivan, Rachel Koenigs, Father Dave Hennen

Ex Officio Members Not Present: Jerry Bambenek

Opening Prayer: Doug Laumeyer

Meeting Called to Order: 7:53 am

Review and approve minutes from the February 13, 2025 board meeting.

- Sarah Motion, Todd 2nd

Financials

- Financial Comments
 - Close out the Benedict Bond and distribute it to a bank account to cover expenses.
 - Move \$15k from Premier Francis account to Francis RBC account to maintain 80/20.
- Doug Motion , Sarah 2nd

Administrative/Marketing Support (Spader Group)

- Scholarship Update—We have received numerous applications so far.
- Google Analytics has been set up

Marketing Committee Update

- Spring Newsletter Started – Due to Graphic Design by 3/1
- Brochure turned out great
- Website updates with banner

Spring Fling Update (Shawndel, Kari)

- Spring Fling update on current sponsorship
- Fund-A-Need ~ Strengthening Safeguards
- Tim follow up for matching grant from Cisco

Current SEAS School Needs (Tim)

- No needs
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Endowment Fund

- A working session is planned for the May board meeting.

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Breakfast Event

- Breakfast Event – Was very well received. Estimated about 550 people served.
- Received information cards from attendance
 - Two winners for gift cards
- Set up a Mailchimp or Constant Contact database
- Raised \$6,826 plus a \$3,000 donation
- Todd is sending an email about what went well and what needs improvement.

The meeting adjourned at 9:15 am. Leon Motion, Sarah 2nd.

Respectfully,

A handwritten signature in black ink, appearing to be 'Kari Kasel', with a stylized, flowing script.

Kari Kasel, Secretary